

# CEO's IT Cheat Sheet



**Managed IT | Co-Managed IT | Cybersecurity**






2025 Cybersecurity Essentials Checklist

[info@andersontech.com](mailto:info@andersontech.com) | [andersontech.com](http://andersontech.com) | 314.394.3001 | © 2025 Anderson Technologies




# CEO's IT Cheat Sheet: Essential IT Checklist for Business Leaders

Strong IT and cybersecurity comes from the top. Enable your team with this quick-reference checklist. Ensure your business is secure and scalable with this must-know points.

## 1. Strengthen IT Security

-  **Conduct Regular Cybersecurity Assessments**  
Identify vulnerabilities and bolster defenses.
-  **Implement Multi-Factor Authentication (MFA)**  
Protect sensitive accounts and systems from unauthorized access.
-  **Train Employees on Cybersecurity Best Practices**  
Reduce human error with consistent education.

## 2. Ensure Business Continuity

-  **Develop a Disaster Recovery Plan**  
Outline clear steps to minimize downtime after IT failures or attacks.
-  **Test Backups and Recovery Processes Regularly**  
Verify data can be restored quickly and reliably.
-  **Assess IT Systems for Scalability and Longevity**  
Identify and upgrade outdated technology before it disrupts operations.

## 3. Align IT with Business Strategy

-  **Set Clear IT Policies and Procedures**  
Ensure compliance with industry standards and legal regulations.
-  **Evaluate IT Budgets and Investments**  
Align technology spending with growth and efficiency goals.
-  **Partner with Trusted Experts**  
Engage a reliable IT provider to proactively manage and innovate your systems.

